

October 16, 2017

Expository Reading and Writing Course CEU Information

*One CEU = **ten contact hours** of participation in **organized** continuing education/training experience under **responsible, qualified direction and instruction** (definition of the International Association for Continuing Education and Training-IACET)*

- Continuing Education Units (CEUs) are based on the number of sixty-minute contact hours for a course or program. (Example: If a course or program meets ten contact hours, you will receive one CEU.) To receive CEUs, you must be present for the entire course or program.
- Earned CEUs may be useful in maintaining certification or licensure. They may also document your continuing professional education for an employer, association or credentialing agency. Cal Poly Extended Education maintains a record of the CEUs you have earned through programs and courses approved for CEUs.
- CEUs are for non-credit courses or programs. They cannot be converted to quarter or semester hour credit and they cannot be applied to degree programs.
- CEUs will not be awarded retroactively. To obtain CEUs for this program, registration must be completed before the close date.

Registration: Students are able to enroll for the CEUs associated with this workshop on the Cal Poly Extended Education web site at extended.calpoly.edu.

Transcripts: CEUs earned will be reflected on an official Cal Poly transcript. Students will receive an email with instructions on how to order transcripts once they are available.